



**SAANICH LEGACY FOUNDATION**  
**Annual General Meeting**  
Saanich Municipal Hall – Committee Room No. 2  
**Tuesday, April 16, 2013, 4:45 pm**

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Present: Paul McKivett in the Chair; Philip Bisset-Covaneiro, Fred Haynes, Isobel Hoffmann, Debby Harris, Alyssa Jesson, Barb Klassen, Claire Reynolds.

Regrets: None

Minutes: Moved by Claire Reynolds and Seconded by Alyssa Jesson: "That the Annual General Meeting Minutes from April 17, 2012 be adopted as circulated."  
Carried

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**Financial Statement:**

Copies of the unaudited financial statements up to December 31, 2012, prepared by Frank M. Lee, were distributed and reviewed. A couple of minor typographical changes were suggested. The Treasurer will amend the document, which will then be signed by the President and the Treasurer for filing. Mr. Lee advised that the statements are prepared on an unaudited notice to reader basis; he suggested next year it would be in order to have them prepared on a reviewed basis. This is one step below an audit and would be appropriate for the Foundation.

MOTION: Moved by Barb Klassen and Seconded by Fred Haynes: "That the 2012 Year-end Financial Statement be received as amended."  
CARRIED

MOTION: Moved by Philip Bisset-Covaneiro and Seconded by Alyssa Jesson: "That Frank M. Lee, be appointed as the official accountant for the Saanich Legacy Foundation."  
CARRIED

**Election of the Board & Appointment of Officers – 2013**

A list of proposed Board members from April 2013 to April 2014, noting the length of term for each member, was distributed. Accordingly to the SLF constitution, individuals are to serve no more than four two year terms. Noted that Paul McKivett's term needs to be adjusted to 2014, and Barb Klassen and Isobel Hoffmann's term to 2015.

MOTION: Moved by Claire Reynolds and Seconded by Philip Bisset-Covaneiro: "That the following members be appointed for a two-year term:

Paul McKivett	Barb Klassen
Isobel Hoffmann	Philip Bisset-Covaneiro
Debby Harris	Fred Haynes
Alyssa Jesson	Claire Reynolds

Discussion ensued regarding new members for the coming year to prepare for succession planning. Fred Haynes noted he has been talking to a few people who are interested in joining the Foundation. He will invite them along to the next regular meeting.

Call for Nomination for President:

MOTION: Moved by Alyssa Jesson and Seconded by Fred Haynes: "That Paul McKivett be nominated as President for 2013."

There being no other nominations, the Motion was put and CARRIED

Call for Nomination for Treasurer:

MOTION: Moved by Claire Reynolds and Seconded by Fred Haynes: "That Barb Klassen be nominated as Treasurer for 2013."

There being no other nominations, the Motion was Put and CARRIED

Call for Nomination for Vice-President:

MOTION: Moved by Fred Haynes and Seconded by Claire Reynolds: "That Isobel Hoffmann be nominated as Vice-President for 2013."

There being no other nominations, the Motion was Put and CARRIED

Call for Nomination for Secretary:

MOTION: Moved by Fred Haynes and Seconded by Claire Reynolds: "That Isobel Hoffmann be nominated as recording secretary for 2013."

There being no other nominations, the Motion was Put and CARRIED

NEXT MEETING:           **The next AGM will be at the call of the chair.**

Adjournment:           On a motion from Philip Bisset-Covaneiro, the meeting adjourned at 5L20 pm.

I hereby certify these Minutes are an accurate and true recording of the Meeting.

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Isobel Hoffmann Recording Secretary